

**The British and Irish Orthoptic Society  
Application for Increased Limit of Indemnity**

The top-up cover increases the individual limit of indemnity for each claim insured under the BIOS members PLI policy and is subject to the same policy terms, conditions and exclusions

<b>BIOS Member Name</b>			
<b>BIOS Member Number</b>		<b>Date of Qualification</b>	
<b>Address</b>			<b>Postcode</b>
<b>Email Address</b>			
<b>Telephone Number</b>		<b>Mobile Number</b>	

<b>Select Limit of Indemnity</b>	£5 Million Any One Claim (AOC) And in the annual aggregate		£ 224.00
	£7.5 Million Any One Claim (AOC) And in the annual aggregate		£ 313.60
	Premiums include Insurance Premium Tax (12%) Reduced premiums may apply for applications received after 1 <sup>st</sup> October		
<b>Cover Start Date / Renewal Date</b>	From:	To: 30 <sup>th</sup> June 2020	

<b>Underwriting Criteria</b>			
Are you required under any contracts to insure to a limit of £5 or £7.5 Million (AOC / AGG)?	No	<input type="checkbox"/>	Yes <input type="checkbox"/>
If <b>Yes</b> please confirm percentage of your income which relates to these contracts			%
During the past 5 years has any claim been made, settled or defended, or has any malpractice or negligence been alleged against you, or are you aware of any circumstances which may result in a claim?	No	<input type="checkbox"/>	Yes <input type="checkbox"/>
If <b>Yes</b> please provide full details			
Have you ever been subject to disciplinary proceedings for professional misconduct?	No	<input type="checkbox"/>	Yes <input type="checkbox"/>
If <b>Yes</b> please provide full details			
<b>Additional Information / Material Facts</b>			
Is there any additional information or material facts you feel may be relevant to this insurance cover?	No	<input type="checkbox"/>	Yes <input type="checkbox"/>
If <b>Yes</b> please provide full details			

<b>Disclosure Declaration</b>			
It is your duty to ensure sufficient information about your business is provided to insurers that enables them to understand the risks to be insured, or to make further enquiries. You may need to consult with others within your business that may also have relevant knowledge which should be declared to insurers. This duty continues throughout the lifetime of the policy when any change in circumstances must be notified.			
To the best of your knowledge and belief have there been any claims made against you or are you aware of any circumstances which may give rise to a claim?	No	<input type="checkbox"/>	Yes <input type="checkbox"/>
If you have answered "Yes", please provide details below			

I declare that to the best of my knowledge or belief the particulars and statements given in this proposal and any other information provided in connection with this proposal are true and complete and this proposal, declaration and information shall be the basis of the contract between myself and the Insurer. I consent to the processing of any sensitive personal data in order to administer and underwrite this policy. I agree to accept the Insurer's standard form of policy and endorsements for this insurance. I confirm that all persons carrying out activities in accordance with the Business or Occupation as defined above are suitably qualified to do so.

<b>Name</b>		<b>Signature</b>	Please note Insurers will only process upon receipt of a signed copy
<b>Position</b>		<b>Date</b>	

### Important Information

#### Personal Data

The Insurer for policies underwriting this scheme is The MPLC Limited. The scheme is administered on their behalf by Graybrook Hallam.

To arrange and administer your policy MPLC and Graybrook Hallam will hold and use information supplied by you, in accordance with U.K. Data Protection Laws and General Data Protection Regulation (GDPR). Full information and your rights about the personal data we collect and process can be found in our Privacy Notice which is available on request and online at [www.jameshallam.co.uk/promed/](http://www.jameshallam.co.uk/promed/). A copy of the Privacy Notice will also be included in your quotation/renewal pack.

Graybrook Hallam would also like to send you details from time to time of their other related insurance products/services which may be of interest and benefit to you. Please select if you wish to receive such details by:-

Post	<input type="checkbox"/>	Email	<input type="checkbox"/>	Telephone	<input type="checkbox"/>
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Unless you select one of these options we will not be able to send information on any of our other insurance policies or services. We will not sell or pass your information to other organisations for marketing purposes.

**CUE** - Insurers pass information to the Claims and Underwriting Exchange register, run by Insurance Database Services Limited (IDS Ltd). The aim is to help us to check information provided and also to prevent fraudulent claims. When we deal with your request for insurance, we may search the register. When you tell us about an incident which may or may not give rise to a claim, we will pass information relating to it to the register. You can ask for more information about this.

#### **IPT** - Insurance Premium Tax

The Finance Act 1994 requires us to levy Insurance Premium Tax at the prevailing rate on insurance premiums. For further information, please ask us.

#### **LAW APPLICABLE**

The parties to the policy have the right to choose the law applicable to the Policy. Unless the parties agree otherwise English Law shall apply

**Please return completed and signed form to James Hallam by either email to [promedschemes@jameshallam.co.uk](mailto:promedschemes@jameshallam.co.uk) or post to Saxon Duke Street, Chelmsford, Essex. CM1 1HT**

James Hallam Limited is registered in England.  
Registered number 1632840.  
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Broker at **LLOYD'S**

The Medical Professional Liability Company Ltd ("The MPLC") is an underwriting intermediary licensed in Gibraltar by the Financial Services Commission, under licence number FSC00659B. The MPLC's insurances underwritten by certain underwriters at Lloyd's or by Ironshore Europe Designated Activity Company. All indications, quotes, acceptances of proposals and issuances of policies are from The MPLC in Gibraltar.

In the event that your email communication to us includes personal data of third parties, including personal data in the special categories, you must ensure that you are compliant with your legal obligations arising from the EU General Data Protection regulation ("GDPR") or equivalent local legislation. A statement of these obligations on which we shall rely and the data processing carried out by the MPLC can be found at [www.the-mplc.com/privacy.php](http://www.the-mplc.com/privacy.php)